



LiP ServiceTM

Litigant in Person Support

Self-representation, done properly.

Professional preparation and procedural support for consumers and SMEs
across England and Wales.

No Hourly Charges, No Unwelcome Surprises

Justice you can reach.

A word from Meridian Legal Services

More people than ever are choosing to take their own cases to court. Legal costs have placed full representation out of reach for many consumers and small businesses, yet the need to defend a position, recover what is owed or answer a claim has not gone away.

Facing the court alone, without preparation, is daunting and rarely ends well. Facing it with professional groundwork behind you is an entirely different prospect. That is the purpose of LiP Service™.

We prepare your case to the standard the court expects. You remain in control of it at every stage. The decisions, the signatures and the filings are yours; the demanding preparation is ours. And because every piece of work is priced as a fixed fee agreed in advance, the cost is never a mystery.

This brochure explains what we do, the areas we cover and how the service works from your first call to your final hearing.

Why it matters

30+ years

of litigation experience behind every case

Fixed fees

agreed in writing before any work starts

£5,000,000

of professional indemnity insurance

FCA

authorised firm

What is a Litigant in Person?

A Litigant in Person, often shortened to LiP, is someone who brings or defends a case in court without a solicitor or barrister conducting it on their behalf.

It is an entirely legitimate and increasingly common choice. In many forums, including the Small Claims Court, the system is designed with self-representation in mind. The court considers your documents and your arguments on their merits.

That is precisely why preparation matters so much. A clear, well ordered, properly evidenced case is far more persuasive than a strong grievance presented poorly. Procedure, deadlines and presentation can decide an outcome as surely as the underlying facts.

LiP Service™ is built to give your case that professional foundation, while leaving you firmly in control as the party of record.

You stay in control

- You are the party of record at all times.
- You make every decision about your case.
- You sign and submit your own documents.
- We do the preparation behind the scenes.
- You always know the fee before we begin.

Seven core practice areas.

Whatever the forum, the principles hold: a clear case, well evidenced, correctly pleaded, on time.



01

Dispute Resolution

Civil and contractual disputes of every kind. We prepare pre-action correspondence, letters of claim, particulars, defences and settlement strategy, then ready the case for hearing.



02

Family Law

Support for private family proceedings where you represent yourself, including financial matters and child arrangements, with statements and documents prepared with care and discretion.



03

HMRC Enforcement Action

Tax disputes, assessments and enforcement. We help you prepare appeals to the First-tier Tribunal and structured responses to recovery action, with the documentary precision these matters demand.



04

Company & Commercial Disputes

Shareholder, director, supplier and contract disputes for SMEs. We assemble the bundles, statements and submissions that put a commercial case on a firm footing.

Continued.



05

Construction Disputes

Payment, defect and contract disputes, including adjudication preparation. These matters live in the detail, and detail is what we prepare thoroughly.



06

Small Claims Court

The forum built for self-representation. Whether you claim or defend, we help you bring a focused, evidenced case that is ready for the hearing date.



07

Financial & Insurance Disputes

Claims against financial firms and insurers, including Financial Ombudsman Service submissions and onward court preparation where a complaint does not resolve.

Not sure where your case fits?

Tell us what you are facing. We will explain the right forum and exactly how we can prepare it.

From first call to final hearing.

Four stages, fixed fees agreed at the outset, and a person you can speak to throughout.

1

Free consultation

We listen, identify the forum and the deadlines, and tell you honestly whether and how we can help.

2

Fixed-fee proposal

You receive a defined scope and a fixed fee in writing before anything begins. No hourly billing.

3

Preparation

We draft and assemble the work: statements, bundles, position statements and submissions, to standard.

4

You proceed

You file, sign and present your case, supported throughout. You remain the Litigant in Person.

Before any work begins

We assess whether your matter is suitable for our support, and whether legal aid or a solicitor would serve you better. If it would, we will tell you. Every accepted instruction is confirmed in writing, with the scope, the fixed fee and our complaints procedure set out before anything starts. Court fees are paid by you directly to the court.

Fixed fees. No hourly clock.

No Hourly Charges, No Unwelcome Surprises.

The fear that stops most people pursuing or defending a good case is not the law. It is the bill. Open-ended hourly charging makes the cost impossible to predict and easy to dread.

We work differently. Every piece of work is scoped and priced before it starts, so you always know exactly what you are paying and exactly what you receive in return.

That single decision, to charge a fixed fee rather than run a clock, is what turns self-representation from a gamble into a real, affordable choice.

Pricing	Fixed fee, in advance
Consultation	Free, phone or online
Experience	30+ years litigation
Indemnity cover	£5,000,000
Regulation	FCA authorised
Coverage	England & Wales

Support for you, conducted by you.

Transparency is part of the service. Here is exactly what we do, and the lines we do not cross.

What we do

- ✓ Prepare witness statements, position statements and court bundles to a professional standard.
- ✓ Draft pre-action correspondence, claims, defences and submissions for you to review and use.
- ✓ Explain procedure, deadlines and what each step requires, in plain language.
- ✓ Help you organise and present your evidence so the case is clear and persuasive.
- ✓ Provide steady, experienced guidance from first call to final hearing.

What we do not do

- ✗ We do not conduct litigation on your behalf. You remain the Litigant in Person at all times.
- ✗ We do not file documents or make court submissions for you. Those steps are carried out by you.
- ✗ We do not exercise rights of audience or appear as your advocate before the court.
- ✗ We do not replace independent legal advice where your matter genuinely needs it. We will tell you if it does.

*Witness evidence is drafted from your own instructions and documents.
We never invent or embellish facts, and you sign nothing unless you have checked it and believe it to be true.*

You need not stand alone at the hearing.

Access2Barristers DIRECT
Our barrister instruction partner
An exclusive arrangement with
LiP Service.

How the gap is covered

We prepare your case to the standard the court expects. If it proceeds to a final hearing, the preparation does not stop at the courtroom door.

Meridian Legal Services holds a Bar Council Licensed Access licence. Through our exclusive tie-up with Access2BarristersDirect, a suitably experienced barrister of your choosing can be instructed to represent you at that hearing.

Because Meridian holds a Bar Council licence, instruction is not limited to Public Access barristers. We can instruct any Bar Council regulated barrister directly, without a solicitor, giving you the widest possible choice of counsel.

Prepared by LiP Service™. Represented, when it matters most, by a barrister of your choice.

Preparation is persuasion.

Two cases with identical facts can end very differently. The difference is rarely eloquence on the day. It is the quality of what was prepared before it.

The unprepared case

Evidence arrives in no order. Key documents are missing or unpaginated. The argument is heartfelt but hard to follow. The court must work to find the point, and time runs short.

The prepared case

A paginated, indexed bundle. A witness statement that tells the story cleanly. A position statement that frames the issue in a paragraph. The court can see the merits at once.

Winning is not the only measure of success

Very few cases ever reach a final hearing. Knowing when and how to step out of litigation is itself a strategy, and the right moment is rarely obvious. Success is not always as clear cut as winning or losing. Often it means negotiating the most favourable outcome available, and what that looks like depends on how the case progresses.

START HERE



Tell us about your case.

The first consultation is free and without obligation.

BY PHONE

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